



Your Needs:

"This outline is a guide to the content of a typical course. In practice, all courses can be customised to meet specific needs and can be run at a time and place to suit you."

Accelerated Learning:

"We run our events using an appropriate mix of group discussions, practical exercises and case studies, supported by short tutor-led sessions."

What You Get:

"As standard, we provide a full set of reference notes, equipment (for IT training) and ongoing support (in case you have any questions afterwards)."

solutions@ttsweb.co.uk
www.ttsweb.co.uk
0117 9022 845

Managing Change

(1 day)

"Those who fail to adapt risk becoming obsolete."

Benefits of attending this course...

Whether we like it or not, change will inevitably happen over time. The key to managing this situation is to understand the need for the change and to make it work for the benefit of both you and the organisation.

The purpose of this course is to introduce the strategies and skills necessary to manage change successfully.

Who is it for?

Anyone who needs to initiate or implement change.

Objectives

By the end of the training you will be able to...

- 📖 Devise and implement a workable plan to manage change.
- 📖 Explain the benefits of continuous improvement.
- 📖 Describe why both you and your organisation could become irrelevant if change is not managed effectively.

Content

- ✓ Different types of change and the different approaches needed to manage them.
- ✓ The need for continuous improvement (and why we can't avoid it).
- ✓ Common reactions to change and approaches to handling resistance.
- ✓ The importance of having a change plan (and what can go wrong if you don't).
- ✓ The importance of identifying and managing the stakeholders.
- ✓ Overview of Kotter's eight-stage change model (and how it can help us).
- ✓ Creating a 'vision' - selling the benefits and empowering others.
- ✓ Communicating during change and maintaining employee engagement.
- ✓ Reviewing the benefits. Has the change worked?
- ✓ Developing your own change plan. What will you do?