



Your Needs:

"This outline is a guide to the content of a typical course. In practice, all courses can be customised to meet specific needs and can be run at a time and place to suit you."

Accelerated Learning:

"We run our events using an appropriate mix of group discussions, practical exercises and case studies, supported by short tutor-led sessions."

What You Get:

"As standard, we provide a full set of reference notes, equipment (for IT training) and ongoing support (in case you have any questions afterwards)."

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Leadership and Motivation

(1 day)

"Leadership is essentially about being you, but with a little added flair and appeal. Gain this little 'extra' and you will inspire others to excel."

Benefits of attending this course...

In order to succeed as a leader you will need a wide range of skills and abilities. The purpose of this course is to consider what defines a leader and to develop your skills so you can lead others to success.

Who is it for?

Those who need to lead others to success.

Objectives

By the end of the training you will be able to...

- ✧ Describe the role of the leader (and how this differs from that of a manager).
- ✧ List the different leadership styles that can be adopted (and the pros and cons of each).
- ✧ Formulate a personal action-plan that focuses on the key skills and issue that affect your leadership role.

Content

- ✓ The role of the leader and the key skills needed to lead successfully.
- ✓ Identifying your own personal leadership style (and situations where this may not be the most effective style to use).
- ✓ Recognizing your own personal attitudes and behaviors, that affect those you lead.
- ✓ The concept of 'Action Centred Leadership' – looking after the team, the task and the individual.
- ✓ Core leadership skills (including delegation, staff empowerment, goal-setting and communication).
- ✓ An overview of motivational theory and the practical application of this when leading others.
- ✓ How to lead your team through change.
- ✓ Action planning for application back at work.